

Board Meeting
August 16-17, 2005

Agenda Item 7
Attachment 8

To request a Time Extension (TE) or Alternative Diversion Requirement (ADR), please complete and sign this form and return it to your Office of Local Assistance (OLA) representative at the address below, along with any additional information requested by OLA staff. When all documentation has been received, your OLA representative will work with you to prepare for your appearance before the Board. If you have any questions about this process, please call (916) 341-6199 to be connected to your OLA representative.

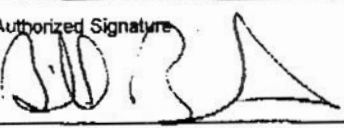
Mail completed documents to:

California Integrated Waste Management Board
Office of Local Assistance, (MS 25)
1001 I Street
PO Box 4025
Sacramento CA 95812-4025

General Instructions:

For a Time Extension complete Sections I, II, III-A, IV-A, and V.

For an Alternative Diversion Requirement complete Sections I, II, III-B, IV-B and V.

Section I: Jurisdiction Information and Certification			
All respondents must complete this section.			
I certify under penalty of perjury that the information in this document is true and correct to the best of my knowledge, and that I am authorized to make this certification on behalf of:			
Jurisdiction Name Fillmore		County Ventura	
Authorized Signature 		Title Solid Waste Coordinator / Resource Manager	
Type/Print Name of Person Signing Bill Bartels	Date 2/14/05	Phone (805) 524-1500 ext. 321	
Person Completing This Form (please print or type) Bill Bartels		Title Solid Waste Coordinator / Resource Manager	
Phone (805) 524-1500 ext. 321	E-mail Address BBartels@ci.fillmore.ca.us		Fax (805) 524-5707
Mailing Address 250 Central Avenue	City Fillmore	State CA	ZIP Code 93015

This cover sheet is to be completed for each Time Extension (TE) or Alternative Diversion Requirement (ADR) requested.

1. Eligibility

Has your jurisdiction filed its Source Reduction and Recycling Element, Household Hazardous Waste Element, and Nondisposal Facility Element with the Board (must have been filed by July 1, 1998 if you are requesting an ADR)?

☐ No. If no, stop; not eligible for a TE or ADR.

☒ Yes. If yes, then eligible for a TE or ADR.

2. Specific Request and Length of Request

Please specify the request desired.

☒ **Time Extension Request**

Specific years requested 2003, 2004

Is this a second request? ☐ No ☒ Yes Specific years requested 2005
(Note: Requests for an additional extension will need to address why the jurisdiction's efforts to meet the 50% goal by the end of the first extension were not successful.)

☐ **Alternative Diversion Requirement Request (Not allowed for Regional Agencies).**

Specific ADR requested %, for the years .

Is this a second ADR request? ☐ No ☐ Yes Specific ADR requested %, for the years .

(Note: Requests for an additional ADR will need to address why the jurisdiction's efforts to meet 50% by the end of the first ADR period were not successful.)

Note: Extensions may be requested anytime by a jurisdiction, but will only be effective in the years from January 1, 2000 to January 1, 2006. An original request for a TE/ADR may be granted for any period up to three years and subsequent requests for TE/ADR may extend the original request or be based on new circumstances but the total number of years for all requests cannot total more than five years or extend beyond January 1, 2006.

Section IIIA—TIME EXTENSION

Within this section, discuss your jurisdiction's progress in implementing diversion programs that were planned to achieve 50%. Provide any additional information that demonstrates "good faith effort." The CIWMB shall determine your jurisdiction's progress in demonstrating "good faith effort" towards complying with AB 939. Note: The answers to each question should be comprehensive and provide specific details regarding the jurisdiction's situation.

Attach additional sheets if necessary—please reference each response to the appropriate cell number (e.g., IIIA-1).

- 1. Why does your jurisdiction need more time to meet the 50% goal? Describe why SRRE selected programs did not achieve 50% diversion. Identify barriers to meeting the 50% goal and briefly indicate how they will be overcome.**

see attached sheet

- 2. Why does your jurisdiction need the amount of time requested? Describe any relevant circumstances in the jurisdiction that contribute to the need for a Time Extension.**

This additional request for time is a result of identification of additional barriers and also challenges of personnel shift, coordination of services and reorganization within City staff. Additional goals attached to the City's franchise agreement and additional measurement tools for that agreement will allow for accurate assessment of expanded programs.

- 3. Describe your jurisdiction's Good Faith Efforts to implement the programs in its SRRE.**

3. The City has been increasing access to recycling and resource recovery since the inception of its diversion efforts. The Waste Board has recognized the City's effort with each biannual review. Increases in level of service for resource recovery, diversion and recycling in all sectors of the City's waste stream are evidence of this good faith effort. The City Council's ongoing support for these efforts is also evidenced by the recent increase in funding for diversion programming and HHW collection. The new franchise hauler collection parameters adopted in November 2004 set the basis of improved diversion. This extension will allow the City to demonstrate improvement in real tons as the coordinated systems come into play.

- 4. Provide any additional relevant information that supports the request.**

4. Adoption of ordinance 99-742 created the legislative authority of City officials to increase the levels of diversion within the current program scheme. Renegotiation of the City's waste hauler contract completed in November of 2004 established new goals for diversion and methods to meet those goals. This extension will allow those programs to be in place with reporting as evidence of improved diversion. It is the City Council's direction to this community that each parcel be responsible for the waste footprint created by activities on that parcel. The ordinance, supporting documentation, planning documents (general plan updates, specific plans, subdivision plans, and all construction) and all waste hauler documentation all support this directive from the Council. With each additional period for assessment and adjustment, the City comes closer to integrating management of recycling, diversion and waste at all levels of the community.

Section II—Cover Sheet

Board Meeting

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This cover sheet is to be completed for each Time Extension (TE) or Alternative Diversion Requirement (ADR) requested.

1. Eligibility

Has your jurisdiction filed its Source Reduction and Recycling Element, Household Hazardous Waste Element, and Nondisposal Facility Element with the Board (must have been filed by July 1, 1998 if you are requesting an ADR)?

☐ No. If no, stop; not eligible for a TE or ADR.

☒ Yes. If yes, then eligible for a TE or ADR.

2. Specific Request and Length of Request

Please specify the request desired.

☒ **Time Extension Request**

Specific years requested 2003, 2004

Is this a second request? ☐ No ☒ Yes Specific years requested 2005

(Note: Requests for an additional extension will need to address why the jurisdiction's efforts to meet the 50% goal by the end of the first extension were not successful.)

☐ **Alternative Diversion Requirement Request (Not allowed for Regional Agencies).**

Specific ADR requested %, for the years .

Is this a second ADR request? ☐ No ☐ Yes Specific ADR requested %, for the years .

(Note: Requests for an additional ADR will need to address why the jurisdiction's efforts to meet 50% by the end of the first ADR period were not successful.)

Note: Extensions may be requested anytime by a jurisdiction, but will only be effective in the years from January 1, 2000 to January 1, 2006. An original request for a TE/ADR may be granted for any period up to three years and subsequent requests for TE/ADR may extend the original request or be based on new circumstances but the total number of years for all requests cannot total more than five years or extend beyond January 1, 2006.

Section IIIB—ALTERNATIVE DIVERSION REQUIREMENT

Within this section, discuss your jurisdiction's progress in implementing diversion programs that were planned to achieve 50%. Provide any additional information that demonstrates "good faith effort." The CIWMB shall determine your jurisdiction's efforts in demonstrating "good faith effort" towards complying with AB 939. Note: The answers to each question should be comprehensive and provide specific details regarding the jurisdiction's situation.

Attach additional sheets if necessary—please reference each response to the appropriate cell number (e.g., IIIB-1.).

1. Why does your jurisdiction need an Alternative Diversion Requirement? Describe why SRRE selected programs did not achieve 50% diversion. Identify barriers to meeting the 50% goal and briefly indicate how they will be overcome.

2. Why is your jurisdiction requesting an Alternative Diversion Requirement in lieu of a Time Extension?

3. Describe your jurisdiction's Good Faith Efforts to implement the programs in its SRRE.

4. Describe any relevant circumstances in the jurisdiction that contribute to the need for an ADR. Provide any relevant information that supports the request.

Section IV A—PLAN OF CORRECTION

A Plan of Correction is required by PRC Section 41820(a)(6)(B). The plan is fundamentally a description of the actions the jurisdiction will take to meet the 50% goal by the expiration of the Time Extension.

Attach additional sheets if necessary.

Residential %		32	Non-residential %		68
PROGRAM TYPE Please use the Board's Program Types. The Program Glossary is online at: www.ciwrmb.ca.gov/LGCentral/PARIS/Codes/Reduce.htm	NEW or EXPAND	DESCRIPTION OF PROGRAM	FUNDING SOURCE	DATE FULLY COMPLETED	ESTIMATED PERCENT DIVERSION
2000 RC-CRB	EXPAND	RESIDENTIAL CURBSIDE: Increase size available of recycling containers to all accounts as needed or requested. (300 tons)	SRF/USE FEE	July 2005	2%
2000 RC-CRB	EXPAND	Increased access to curbside recycling for MULTI-FAMILY UNITS AND MOBIL HOME PARKS (2 MOBIL HOME FACILITIES (323 UNITS) AND 290 APARTMENT LIVING UNITS) (150 tons)	SRF/USE FEE	March 2005	1%
2000 RC-CRB	Expand	LARGE APARTMENT COMPLEXES (GREATER THAN 5 UNITS) (384 LIVING UNITS) NEW RECYCLING SERVICES (150 tons)	SRF/USE FEE	March 2005	1%
2030 RC-OSP	EXPAND	COMMERCIAL ON SITE PICKUP: continued expansion of program (660 tons)	SRF/USE FEE	March 2005	4.4%
2040 RC-SFH	Expand	COMMERCIAL SELF HAUL: DOCUMENTATION OF TONS AND DISPOSITION WITH A REQUIRED RECYCLING COMPONENT. (750 tons)	SRF/USE FEE	July 2005	5%
2040 RC-SFH	Expand	C and D specific recycling and diversion planning and documentation on new development approx 300 units (2100 tons)	SRF/Use Fee	July 2005	14%
Total Estimated Diversion Percent From New and/or Expanded Programs					27.4%
Current Diversion Rate Percent From Latest Annual Report					32%
Total Planned Diversion Percent Estimated					59.4%

PROGRAMS SUPPORTING DIVERSION ACTIVITIES

PROGRAM TYPE	NEW or EXPANDED	DESCRIPTION OF PROGRAM	DATE FULLY COMPLETED
MANDATORY SERVICE ORDINANCE 99-742	Expanded	REQUIRES ALL PARCELS TO ASSESS AND MANAGE WASTE STREAM WITH MAXIMISED RECYCLING REQUIRED (Business license review systems to be revamped for better coordination)	July 2005
INTERDIVISION COORDINATION	EXPANDED	INSTITUTIONALIZED COORDINATION BETWEEN ALL DIVISIONS HAVING REGULATORY AUTHORITY OVER WASTE STREAMS. (ENGINEERING, PLANNING, BUILDING AND SAFETY, ADMIN, AND SOLID WASTE)	July 2005

see separate Sheet		see separate Sheet page 3 and 4 for programs 3, 4 and 5	July 2005
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Section IV B—GOAL ACHIEVEMENT

Goal Achievement describes the activities the jurisdiction will use to achieve the ADR.
Attach additional sheets if necessary..

Residential %		Non-residential %			
PROGRAM TYPE	NEW or EXPAND	DESCRIPTION OF PROGRAM	FUNDING SOURCE	DATE FULLY COMPLETED	ESTIMATED PERCENT DIVERSION
Please use the Board's Program Types. The Program Glossary is online at: www.ciwmb.ca.gov/LG/Central/PARIS/Codes/Reduce.htm					
		Total Estimated Diversion Percent From New and/or Expanded Programs			
		Current Diversion Rate Percent From Latest Annual Report			
		Total Planned Diversion Percent Estimated			

PROGRAMS SUPPORTING DIVERSION ACTIVITIES

PROGRAM TYPE	NEW or EXPAND	DESCRIPTION OF PROGRAM	DATE FULLY COMPLETED

Section V – PARIS

Office of Local Assistance staff will be reviewing your Jurisdiction's Planning Annual Report Information System (PARIS) database printout as part of the evaluation of your request. Should the Jurisdiction have updates or revisions to the program implementation from the latest Annual Report submitted to the Board, please attach to the application the Jurisdiction's PARIS database printout showing updates or revisions.

Contact your Office of Local Assistance Representative at (916) 341-6199 for a copy of PARIS, or go to the Board's website at www.ciwmb.ca.gov/LGCentral/PARIS/

Section IIIA – Time Extension 1) The City of Fillmore has progressively increased access to resource recovery and recycling. However, constraints to meeting the 50% goal resulted in an initial request for extension. That request was granted and programs were adjusted to seek greater diversion. This additional request for time is a result of identification of additional barriers and also challenges of personnel shift, coordination of services and reorganization. Since 2000, in partnership with the City's sole franchise hauler and other resource recovery and recycling programs, the amount of waste stream material that has been delivered to sorting facilities (mfrs) or diversion sites has increased. The following programs are identified to meet the City's 50% diversion goal.

1) Program: Residential Curbside – 2000 – RC – CRB

The franchise hauler will provide new, larger (96 gallon) barrels as needed and by request throughout the City. In addition, multi family units and large apartment complexes will receive additional levels of service to appropriately manage divertible waste streams to recycling. Field audits will measure the level of need.

Barrier: Negotiation of new contract parameters though begun in May of 2004 was not completed until November of 2004. New contract and its implementation will be completed in July of 2005. Contract review will be completed in September of 2005.

Goal: An additional 600 tons of diverted recyclables.

Process: Barrel replacement and appropriate service levels for residential and multi-family units.

Measurement: Increasing from 600 tons to a target of 900 tons of diverted material from single-family accounts and an additional 150 tons from multi family accounts. It is also expected that large apartment complexes will add another 150 tons of diversion to the recycling effort.

2) Program: Commercial on site pickup 2030 – RC - OSP

Currently 35% of the City's commercial waste stream is processed. This is an increase from 3% with the initial extension. The new contract parameters with the City's franchise hauler will increase the waste stream processing to 55%.

Barrier: Negotiation of new contract parameters though begun in May of 2004 was not completed until November of 2004. New contract and its implementation will be completed in July of 2005. Contract review will be completed in September of 2005.

Goal: An additional 660 tons of diverted recyclables.

Process: Increase in available access to processing and recovery and diversion of all bin rental accounts.

Measurement: A clear increase in levels of diversion with the goal of an additional 660 tons of material diverted of a 4.4% increase in diversion.

3) Program: Commercial Self Haul 2040 – RC - SFH

Three large companies in the City have alternative methods of management of waste stream materials. Current levels of reported diversion are expected to increase by 750 tons with the improvement of reporting with these diversion activities. Business Licensing requires accurate reporting. New business licensing cycles will be completed by July 2005 with reporting requirements coordinated between divisions.

Barrier: In 2000 the City instituted supporting legislation to require reporting from alternative diversion methods. However, the subsequent coordination between divisions to require acceptable methods of reporting did not work. New organizational systems, data systems, personnel and coordination are now being coordinated for the business licensing cycle, which begins July 1, 2005. This cycle will require reporting for 2004.

Goal: An additional 750 tons of diverted recyclables.

Process: Retooling of division coordination for business license review.

Measurement: A clear increase in levels of diversion with the goal of an additional 750 tons of material diverted or a 5% increase in diversion.

4) Program: Commercial on site pickup 2030 – RC – OSP (Specific C and D for new construction)

Construction and demolition specific recycling and diversion planning and documentation on new development and redevelopment, approximately 300 units.

Barrier: No Barriers. This is new diversion and a new project.

Goal: An additional 2100 tons of diverted recyclables.

Process: As part of approvals, planning and diversion reporting specific to each unit will be addressed. These units are part of several approved projects.

Measurement: A clear increase in levels of diversion with the goal of an additional 2100 tons of material diverted or a 14% increase in diversion.

Programs Supporting Diversion Activities

In addition to expansion of existing programs, supporting programs either identified by the initial 1066 or coming to the fore as impacting programs are part of this extension request.

1) Program: Expansion of mandatory service ordinance 9-742

Business license review systems for resource management of divertible materials to be revamped for better coordination.

Barrier: Changes in personnel, tracking programs and City division reorganization all have been contributing factors to completion of this ongoing process.

Goal: Board accepted tracking of all waste streams from all parcels within the City

Process: Assessment and diversion planning for each parcel with each renewal or initial application for a business license, creation of housing unit or change in system management of waste and recyclable flows.

Measurement: Board acceptable documentation for all divertible quantities of material as part of the system coordination out comes.

2) Program: Interdivision coordination

Institutionalized coordination between all divisions having regulatory authority of waste streams. (Engineering, planning, building and safety, solid waste and administration)

Barrier: City reorganization and personnel shifts.

Goal: Board accepted tracking of all waste streams from all parcels within the City

Process: Assessment and diversion planning for each parcel with each renewal or initial application for a business license, creation of housing unit, new construction or change in system management of waste and recyclable flows.

Measurement: Board acceptable documentation for all divertible quantities of material as part of the system coordination out comes.

3) Program: Procurement

Adopt a procurement policy and purchase recycled content products where feasible.

Barrier: Council directed staff to expedite this process after a long period of stalled negotiation in November of 2004. Final adoption is slated for late February 2005.

Goal: Adopt a procurement policy and purchase recycled content products where feasible.

Process: Interdepartmental procurement processes to be coordinated so that the policy reflects support from all divisions.

Measurement: Certification of recycled content purchasing in all divisions.

4) Program: New Base Year 2003

Certify a new base year for 2003.

Barrier: None. New base year has not been certified since the original.

Goal: Certify a new base year for 2003 which more accurately depicts the City's waste disposal and diversion tons.

Process: Certification of new base year using the Waste Board's tools and procedures. Process initiated in January 2004. Expected to be completed with the review of the 2003 annual report.

Measurement: Actual diversion supported by tons reported or certified methods of assessment. Actual diversion more accurately calculated.

5) Program: Public Education support for all new and enhanced programs. Expand bilingual public education to support all resource recovery, recycling and waste diversion programs. Using Newsletters, City web page, City published calendar, franchise hauler newsletter, local press, and local public television along with regional advertising partnerships, each program will be specifically supported in both English and Spanish.

Barrier: Delivery of current bilingual information is not reaching multi-family tenants. As part of the November 2004 contract renegotiation, the franchise hauler agreed to make this information available to tenants as well as owners.

Goal: To make the already existing bilingual public education materials more readily available to all stakeholders. Material inclusion in the above mentioned access points by electronic means are currently in process.

Measurement: Actual evidence of publication and presence in the sectors described in above.

